



CITY MANAGER'S MONTHLY REPORT

September, 2024

200 East Broadway
Hobbs, NM 88240
www.hobbsnm.org



Mayor
Sam D. Cobb

City Commission
R. Finn Smith – District 1
Christopher Mills – District 2
Larron Fields – District 3
Joseph D. Calderón – District 4
Dwayne Penick – District 5
Don Gerth – District 6

CITY MANAGER

City Manager
Assistant City Manager
Executive Assistant

Manny Gomez
Todd Randall
Julie Nymeyer

CITY CLERK'S OFFICE

City Clerk
Deputy City Clerk
Public Transportation Super.

Jan Fletcher
Amelia Maldonado
Jacque Pennington

CITY ENGINEER

Acting City Engineer
Development Director
Building Official

Anthony Henry
Vacant
Scott Shed

COMMUNICATIONS DEPT.

Communications Director
Marketing Coordinator

Vacant
Chad Littlejohn

FINANCE DEPARTMENT

Finance Director
Assistant Finance Director
MVD Manager

Toby Spears
Deborah Corral
Anna Villalobos

FIRE DEPARTMENT

Fire Chief
Deputy Fire Chief

Mark Doporto
Ryan Herrera

GENERAL SERVICES DEPT.

Gen. Services Director
Building Maintenance
Electrician
Garage Fleet Manager
Streets Superintendent

Shelia Baker
Mario Silva
Shawn Smith
Eddie Trevino
Bryan Ussery

HUMAN RESOURCES DEPT.

H. R. Director
Assistant H.R. Director
Risk Management Director

Nicholas Goulet
Tracy South
Selena Estrada

INFORMATION TECHNOLOGY DEPT.

I.T. Director
Assistant I.T. Director

Christa Belyeu
Matt Blandin

LEGAL DEPARTMENT

City Attorney
Deputy City Attorney
Assistant City Attorney

Valerie Chacon
Medjine Douyon
Amber Leja

LIBRARY SERVICES

Library Director
Assistant Library Director

Nichole Lawless
Melody Maldonado

MUNICIPAL COURT

Municipal Judge
Court Administrator

Bobby Arther
Shannon Arguello

PARKS & OPEN SPACES DEPT.

POSD Director
Rockwind Superintendent
Parks Superintendent
Sports Fields Supervisor

Bryan Wagner
Matt Hughes
Lou Maldonado
Josh Dellinges

RECREATION DEPT.

Recreation Director
CORE Facility Director
Rockwind PGA Prof.
Recreation Supt./Teen Center
Senior Center Coordinator

Doug McDaniel
Lyndsey Henderson
Ben Kirkes
Michal Hughes
Mary Puccio

POLICE DEPARTMENT

Police Chief
Deputy Chief
Code Enforcement Supt.
HAAC Superintendent

August Fons
Shane Blevins
Jessica Silva
Missy Funk

UTILITIES DEPARTMENT

Utilities Director
WWRF Supt.
WWRF Maint. Supt.
Water Office Manager

Tim Woomer
Bill Griffin
Todd Ray
Kaylyn Lewis



CITY MANAGER'S OFFICE

200 East Broadway
Hobbs, NM 88240

Office: (575) 397-9206
Email: jnymeyer@hobbsnm.org

Julie Nymeyer
Executive Assistant

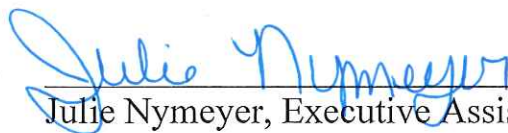
November 1, 2024

To: Mayor, City Commission, City Staff and Citizens of Hobbs

Attached is the City Manager's Monthly Report for the month of September, 2024. This report provides general and performance information to the City Commission and the public on programs and services provided by the City. The data is compiled internally by each department/division for the purpose of improving services, responsible budgeting and enhancing transparency in local government.

This month the CORE held the New Mexico Recreation and Parks Annual State Conference. They also held a Special Olympics Basketball Tournament. The USA Women's Invitational with 54 golfers was held at Rockwind, along with the New Mexico Open with 150 golfers.

Sincerely,


Julie Nymeyer, Executive Assistant



CITY CLERK'S OFFICE

Monthly Report - September 2024

	Jul-24	Aug-24	Sep-24
Business Registrations - New	25	13	12
Business Registrations - New Owner	0	0	0
Business Registrations- Change of Address	2	1	2
Renewals	3	2	0
Web Payment Renewals	1	1	0
Total Business Registrations Activity	28	15	14
Active Business Registrations for the Month	2297	2310	2331
Fireworks	1	0	0
Junk Yard Licenses	0	0	0
Liquor License	0	0	0
Mobile Business Licenses	6	2	0
Pawn Brokers	1	0	0
Secondhand Dealer's Licenses	0	2	1
Solicitor's Permit	0	3	0
Temporary Vendor's Licenses	0	0	0
Cemetery Deeds Issued/Processed	23	12	13
Public Documents Notarized	145	166	120
Public Records Request	41	38	31
Regular City Commission Meetings 9/3/24 9/16/24	2	2	2
Special City Commission Meetings	1	0	0
City Commission Work Session/Closed Meetings	0	0	0
Notice of Potential Quorum	0	0	0
Resolutions and Ordinances Attested	21	12	5
Consideration of Approval	1	6	5
Total Volume of Transactions on Tyler Cashiering	119	73	314
Total Amount	\$ 383,074.56	\$ 684,911.12	\$ 1,122,658.24
Web Payments Online for All Departments	\$ 45.00	\$ 35.00	\$ -
Grand Total	\$ 383,119.56	\$ 684,946.12	\$ 1,122,658.24

COMMUNICATIONS DEPARTMENT

SEPTEMBER 2024 CITY MANAGER'S REPORT

SOCIAL MEDIA STATS AT A GLANCE

City of Hobbs Instagram and Facebook pages only
(other departments not included)

FACEBOOK STATS

Reach

24.6K ↓ 17.4%

Content Interactions

946 ↑ 35.5%

Followers

Lifetime

11.7K

Link Clicks

18 ↓ 66%

INSTAGRAM STATS

Reach

2.4k ↑ 16.9%

Content Interactions

319 ↑ 23.2%

Followers

Lifetime

2.4K

Link Clicks

0 0%

Our Facebook media reach and link clicks decreased in September.

Again, fewer high-profile evens and announcements occurred, leading to the expected modest drop.

Posts focusing on flashy new City vehicles (new Ambulance with Hobbs Eagles wrap & new SWAT unit), weekly events calendars, and staff recognition performed the best.

SIGNIFICANT ACTIONS THIS MONTH

REACHED OVER 4,700

USES OF
TEXTMYGOV

WROTE & RECORDED

NEW CORE
ANNOUNCEMENTS

DESIGNED ANOTHER FLYER

FOR MOVIES UNDER THE
STARS

DESIGNED FLYER FOR

MUNICIPAL COURT CLOUD
UPGRADES

Reached over 4,700 uses of TextMyGov service, and in talks with United Way to utilize it to push Emergency Winter Weather Housing announcements.

Wrote and recorded new custom, seasonally-specific lines for CORE overhead announcements (Halloween), which will continue with the holiday season.

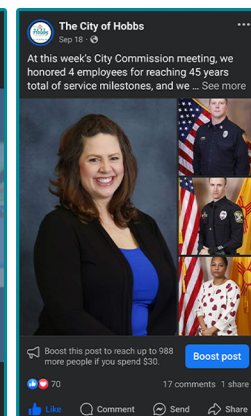
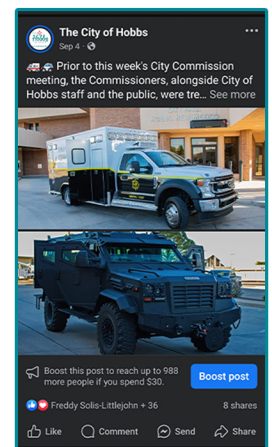
New flyer created for Date Night event for Parks & Rec Department's Movies Under the Stars, as department head was unavailable to create in time due to family emergency.

Concentrating on more regular refreshes and pushes of Free Library at City Hall.

Beginning to plan new opportunities for upgraded City radio station.

TOP SOCIAL POSTS THIS MONTH

All occurred on Facebook. 16.9K reach for Library Family of the Year, 4.4k for COH Hiring, 4k for Splash Bash photos, and 3.4k for Free Legal Fair held at City Hall.



CITY OF HOBBS BUILDING REPORT

Total Type of Construction
for period ending September 01, 2024-September 30, 2024

Commercial		#OF PERMITS	VALUATION	FEES
COMM MECHANICAL	Commercial	9	\$13,500.00	\$660.50
COMM PLUMBING	Commercial	5	\$7,500.00	\$2,165.00
COMMERCIAL ADDITION	Commercial	1	\$297,000.00	\$696.00
COMMERCIAL ELECTRICAL	Commercial	15	\$21,000.00	\$1,207.00
COMMERCIAL FENCE	Commercial	1	\$12,000.00	\$144.00
COMMERCIAL GRADING	Commercial	1	\$1,311.00	\$72.00
COMMERCIAL REMODEL	Commercial	5	\$189,294.00	\$1,155.20
COMMERCIAL RE-ROOFING	Commercial	7	\$195,550.00	\$1,078.00
COMMERCIAL SIGN	Commercial	3	\$19,371.00	\$192.00
COMMERCIAL TOWERS	Commercial	2	\$170,492.00	\$660.00
FIRE EXTINGUISHING SYSTEM	Commercial	2	\$3,000.00	\$60.00
INDUSTRIAL EXCAVATION	Commercial	2	\$3,000.00	\$25.00
NEW COMMERCIAL	Commercial	1	\$105,000.00	\$420.00
TOTAL		54	\$1,038,018.00	\$8,534.70

Residential		#OF PERMITS	VALUATION	FEES
RES MECHANICAL	Residential	31	\$45,150.00	\$2,334.00
RES PLUMBING	Residential	30	\$45,000.00	\$1,912.00
RES SEWER TAP & EXCAVATION	Residential	9	\$13,500.00	\$3,360.00
RESIDENTIAL ADDITION	Residential	6	\$441,040.00	\$1,704.00
RESIDENTIAL CARPORT	Residential	1	\$8,000.00	\$72.00
RESIDENTIAL DEMOLITION	Residential	5	\$79,500.00	\$0.00
RESIDENTIAL DETACHED GARAGE	Residential	1	\$11,550.00	\$144.00
RESIDENTIAL ELECTRICAL	Residential	47	\$67,500.00	\$4,020.00
RESIDENTIAL FENCE	Residential	1	\$3,500.00	\$10.00
RESIDENTIAL MANUFACTURED HOME	Residential	2	\$216,656.00	\$120.00
RESIDENTIAL REMODEL	Residential	4	\$80,370.00	\$654.00
RESIDENTIAL RE-ROOF	Residential	153	\$2,148,789.00	\$16,460.00
RESIDENTIAL SINGLE FAMILY	Residential	11	\$5,012,554.00	\$10,513.30
RESIDENTIAL SOLAR	Residential	4	\$144,000.00	\$1,440.00
RESIDENTIAL STORAGE	Residential	1	\$4,807.00	\$168.00
TOTAL		306	\$8,321,916.00	\$42,911.30

COMMERCIAL	54	\$1,038,018.00	\$8,534.70
RESIDENTAIL	306	\$8,321,916.00	\$42,911.30
TOTAL	360	\$9,359,934.00	\$51,446.00



**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
MONTHLY REPORT
SEPTEMBER 2024**

ENGINEERING DEPARTMENT

The Engineering Department provides technical support to internal Departments & Public and oversees numerous major/minor capital improvement projects.

Community Programs & Services:

Addressing Assignment:

	This Month	2023 Total	2024 Total
Permanent / Temporary Addresses: <i>*Includes Master Subdivision Addresses</i>	4	40	33

GIS-MAPPING DIVISION:

The Division manages a Geo-database, which encompasses 1,000 data features for the various categories. The Division is overseeing the Aerial LIDAR / Mobile LIDAR / Aerial Imagery project being performed by BHI (Bohannon Huston Inc.). A technical demonstration of our Mobile Lidar points is being hosted on a third-party website visit <http://hobbslidar.com> (Note: launch in Google or Firefox web browser)

September 2024

Small Government Enterprise Agreement Renewal: On October 1st, the City of Hobbs' Small Government Enterprise Agreement (SGEA) contract with ESRI concluded. The GIS division distributed the final contract to the IT, Engineering, and Legal departments for review and approval. The SGEA began its journey through the City's approval process, culminating in the issuance of the final Purchase Order (PO) and signed SGEA contract. ESRI completed processing the SGEA on the afternoon of September 27th, allowing the GIS division to commence license updates.

ArcGIS Server, Map, and Pro Licensing Update: To comply with the SGEA renewal, the GIS division needed to update the licenses for approximately 30 PCs, as well as the GIS and ArcGIS Pro licensing server. During the last few days of September, the GIS team updated the licenses, minimizing server downtime to just a few hours and limiting disruption to a small number of ArcGIS users to one day.

CTech Engineering Students: The GIS division supported the Engineering Department by assisting two students who were job shadowing with the City. They provided hands-on demonstrations of several "field engineering" tasks, including GPS surveying, auto-level elevation checks, filling out a field book, and using a steel surveyor's tape. In addition, the GIS division introduced the students to their GIS system and explained the basics of their daily operations.

GRT Boundary Update: The New Mexico Tax and Revenue Department, along with EDAC, contacted the GIS division to update the City's municipal boundaries. The updated



**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
MONTHLY REPORT
SEPTEMBER 2024**

municipal boundaries were sent to the New Mexico Tax and Revenue Department on September 27th.

The Month's Buffer Maps: During the month of September the GIS division completed the following buffer maps (5) for use in Cannabis or Liquor License application. These maps required a detailed search for church and school properties in the area of the requested address to comply with the City of Hobbs' regulations.

Highline Cannabis Co (411 E. St Anne Pl.); TBA (800 E Broadway St.); T & T Trading, LLC (400 N. Turner St.); Mei's Foodie Hub, LLC (1401 N. Turner St, Suit D-11); High Desert Relief (3817 N Central Ave., STE A)

PLANNING DEPARTMENT:

The following is a summary of the historical growth statistics.

City of Hobbs Growth Statistics								
	2016	2017	2018	2019	2020	2021	2022	2023
Land Development								
Annexations	1.31	0	163.23	0	1.3	0	95.44	0.86
Subdivisions	1	3	1	5	4	6	10	4
Lots Gained	102	13	42	186	197	160	196	103
Summary Subdivisions	33	42	31	47	41	31	40	26

The Planning Board meeting was rescheduled for September 17th at 10:00 a.m.

Planning Board Summary:

September 17th - The Planning Board reviewed and considered action on 4 items in a Regular Meeting:

- Review and Consider New Housing Incentives and Fair Share Unit Prices.
- Review and Consider Development Agreement with Comanche for Triple J Mobile Home Park.
- Review and Consider Development Agreement with Trinity Estates for Del Norte Parkway.
- Review and Consider the annexation and expansion of Zia RVillas, located off Lovington Highway.

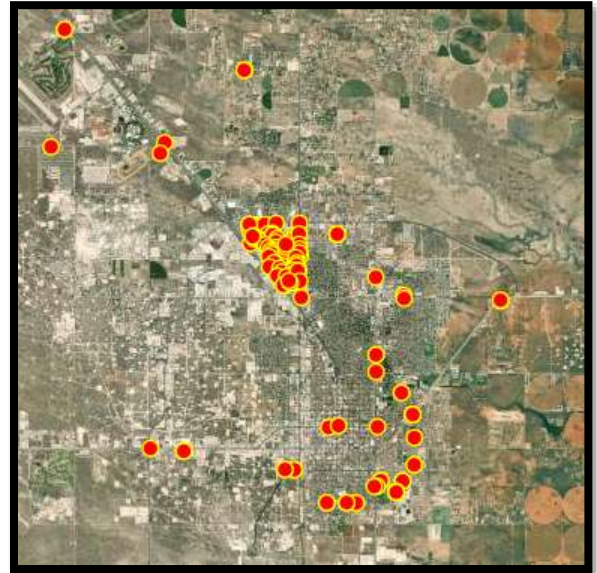
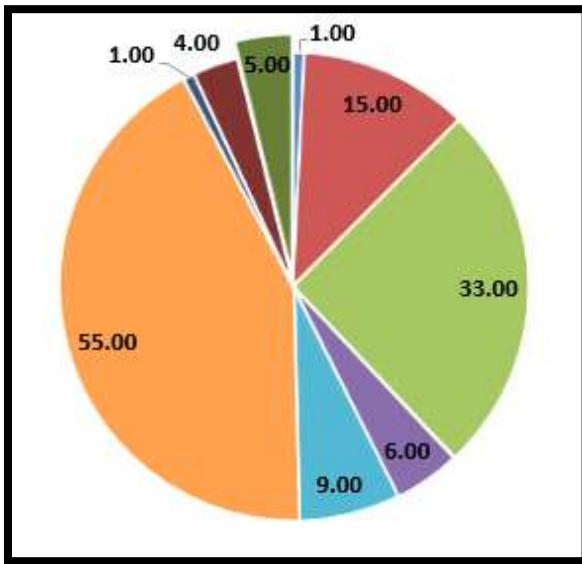


**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
MONTHLY REPORT
SEPTEMBER 2024**

TRAFFIC DIVISION:

The City of Hobbs has 42 traffic signals, 3 HAWK signals, 15 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1829 STOP signs, 354 warning signs, 2489 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

Total 1,326 tracked intersections



14. Cabinet Service = 1	23. New Sign Made = 15	26. Sign Install / Service = 33
27. Pole Straighten / Re-bolted = 6	28. Pole & Anchor Replace = 9	31. Inspected Intersections = 55
32. Int in Flash or Malfunction = 1	38. Solar Flasher / Speed Sign = 4	39. Call Outs = 5

Major Damage:

- The five-section signal light at the intersection of Marland and West County Road was damaged.

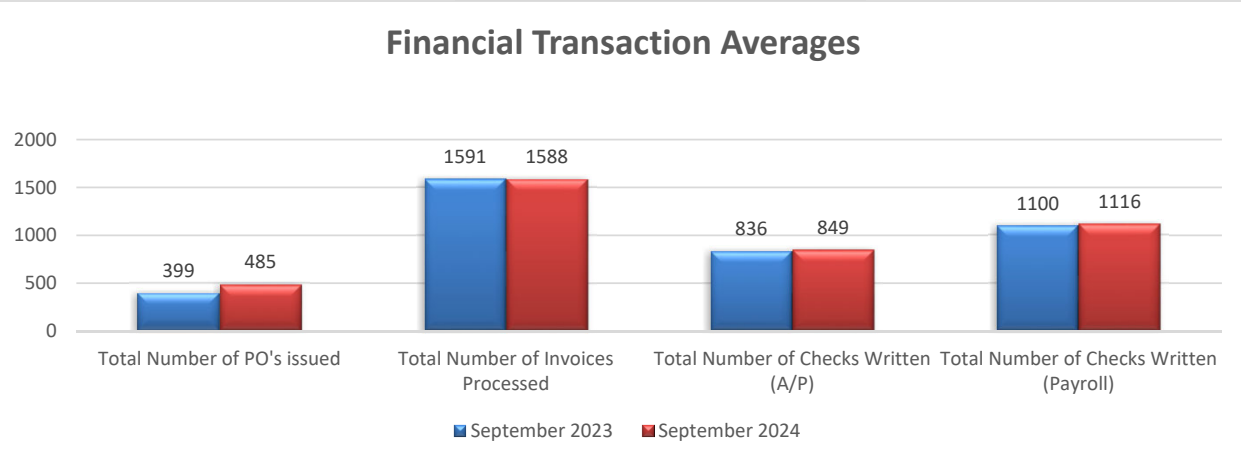
Monthly Measurement
Finance Department
Fiscal Year 2024

Cash Statistics	September 2023	September 2024
Beginning Cash Balance	180,206,951	195,768,235
Monthly Cash In (Revenue - all funds)	11,891,039	11,911,307
Monthly Cash Out (Expenditures - all funds)	11,570,493	12,828,192
Ending Cash Balance	180,527,497	194,343,235

Finance Transaction Statistics

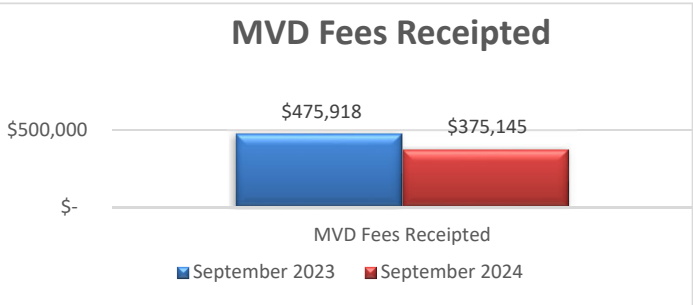
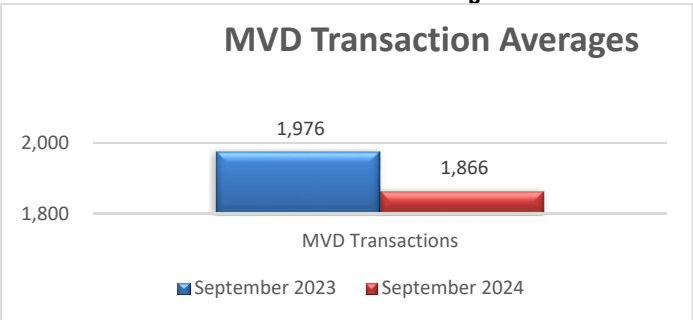
	September 2023	September 2024
Total Number of PO's issued	399	485
Total Number of Invoices Processed	1591	1588
Total Number of Checks Written (A/P)	836	849
Total Number of Checks Written (Payroll)	1100	1116

daily average	24
daily average	79
weekly average	212
bi-weekly average	558



MVD Statistics	September 2023	September 2024
MVD Transactions	1,976	1,866
MVD Fees Received	\$ 475,918	\$ 375,145

daily average	93
daily average	\$ 18,757



September 2024

General Services – Building Maintenance

Work performed by City Carpenters

1	Locks Installed/Switched
0	A/C units portable installed
28	Ceiling Tiles Replaced
4	Trim Repairs
2	Items hung
1	Furniture Assembled
0	Cabinets Repaired
2	Door Repairs
2	Doors Adjusted and grease
4	Baseboard Repair
2	Chairs Stripped/Sanded
0	Carpet tiles fix
200	Drywall Patches and painting
1	Chimney Cap fix
6	Roof Inspections
9	Roof Repair
4	Items Removed from Walls
1	Full remodeling

Location of work performed

3	City hall
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9	Senior Center
1	Fire department #1
41	Hobbs Police Dept. - HPD
0	Hobbs Express
200	Library
0	State Police
0	Adoption center
0	CORE
0	Annex
0	Forensic lab
4	Court
9	Shop

September 2024 General Services – Electrical Dept.

Break down of work performed by the Electricians.

22	Light repairs
26	AC repairs
0	Heater repairs
9	General electrical work
2	CORE work
0	Nonelectrical work

Location of work performed.

2	CORE
2	Library
17	City hall
0	Annex
4	PD
2	Fire stations
0	DA building
0	MVD
3	Rockwind
0	Water wells
18	Parks
0	Senior center
0	Teen center
4	Garage
0	AAC

0	Streets
0	Utilities
0	State police
0	Municipal Court
0	Crime Lab
2	Hobbs Express
0	National guard
0	Warehouse
0	Waste Water

September - 2024

General Services - Garage

In September - 2024 The City Garage had a total of 182 Repair Orders/Invoices. Of the 182 R.O./Invoices, 126 were repaired in house and 56 were out sourced. The monthly total outlay for the garage as well as subcontracted parts and labor totaled \$ 60,803.47 Below is a break-down by categories. The break-down includes all parts and labor.

Work Performed	# of City R.O./Inv	# of Vendor R.O./Inv	Garage Parts \$	Garage Labor \$	Vendor Parts \$	Vndor Labor \$	Total \$
AC/Heater/Vent	10	1	5,684.52	2,975.00	288.12	450.00	9,397.64
Accident Repair	0	1	0.00	0.00	140.00	350.00	490.00
APM/BPM/CPM	16	10	1,262.33	1,122.00	802.23	0.00	3,186.56
Brakes	10	6	3,641.53	782.00	4,735.06	2,987.50	12,146.09
Charging	6	0	1,499.73	306.00	0.00	0.00	1,805.73
Cranking	1	0	1,037.04	119.00	0.00	0.00	1,156.04
Engine	1	1	1,732.46	170.00	356.14	450.00	2,708.60
Filters	7	0	149.30	306.00	0.00	0.00	455.30
Fuel System	2	0	175.43	170.00	0.00	0.00	345.43
Hydraulics	3	1	860.00	306.00	602.97	480.00	2,248.97
Ignition	0	1	0.00	0.00	81.20	70.00	151.20
Lift Mechanism	1	0	0.00	68.00	0.00	0.00	68.00
Lighting	5	0	453.83	1,530.00	0.00	0.00	1,983.83
Miscellaneous Maintenance	29	10	800.71	1,632.00	2,346.32	1,002.75	5,781.78
Service Calls	6	0	0.00	476.00	0.00	0.00	476.00
Steering	1	0	0.00	102.00	0.00	0.00	102.00
Sweeper Brooms	1	0	200.00	51.00	0.00	0.00	251.00
Tires	25	10	3,566.94	2,142.00	1,938.82	314.95	7,962.71
Towing Vehicles	0	2	0.00	0.00	0.00	260.00	260.00
Transmission	0	2	0.00	0.00	598.84	7,570.00	8,168.84
Wash Job	0	11	0.00	0.00	54.99	1,440.00	1,494.99
Wheels/Hubs/Bearings	2	0	26.76	136.00	0.00	0.00	162.76
Monthly Total	126	56	21,090.58	12,393.00	11,944.69	15,375.20	60,803.47

		# of R.O./Inv	Parts	Labor	Total
City Garage		126	21,090.58	12,393.00	33,483.58
Vendor		56	11,944.69	15,375.20	27,319.89

182 33,035.27 27,768.20 60,803.47

September 2024

General Services – Plumber

Work performed by City Plumber

11	Toilet Repairs
3	Sink/Faucet Repairs
1	Sink Stoppage
1	Drain Repairs
5	Sewer Main Stoppage
1	Ice Machine Repairs
1	Vent Line Repairs
1	Hose Bib Repairs

Location of work performed

1	City hall
3	Police Dept.
1	Senior Center
1	Library
2	Fire Stations
1	Rockwind
8	Parks
1	State Crime Lab
2	State Police
1	Animal Shelter

September 2024 Street Department Monthly Report

Break down of work performed by the Street Department Crew:

Man Hours	Activity
216 HRS.	Street Sweeping
64 HRS.	Building Brooms
256 HRS.	Cold Mix Patching
0 HRS.	Crack Seal
216 HRS.	Alley Maintenance
208 HRS.	Storm Sewers and Inlets
8 HRS.	Maintenance
112 HRS.	Work in Welding Shop
0 HRS.	Hot Mix
120 HRS.	Cutting Grass
96 HRS.	Meetings
16 HRS.	Stock piling
54 HRS.	Hauling Trash

The total amounts of material hauled or used:

Quantity	Material
240 YDS	Sweepings
0 BOXES	Crack Seal Material
90 YDS	Alley Material
19 YDS	Cold Mix Used
276 YDS	Trash
54 YDS	millens
312 YDS	Caliche
67 YDS	Recycled Material

Calls responded to:

Number	Type
17	Dispatched – accidents, spills, debris
23	Requests
4	Block Partys

Hobbs Fire Department

September 2024

Fire Alarms	Total
Alarms (City)	126
Alarms (County)	37
Alarms (Gaines)	5
Total	168

ZONES	Total
Zone 1 (NW City)	44
Zone 2 (NE City)	31
Zone 3 (SE City)	29
Zone 4 (SW City)	22
Zone 5 (NW County)	28
Zone 6 (NE County)	4
Zone 7 (SE County)	5
Zone 8 (SW County)	0
Out of District	5
Total	168

Dispatch to Enroute	Time
Station 1	0:56
Station 2	1:42
Station 3	1:16
Station 4	0:40
Average	1:08

Dispatch to Arrival	Time
Station 1	4:48
Station 2	6:53
Station 3	6:21
Station 4	5:16
Average	5:49

PREVENTION PROGRAMS	Total
Fire Investigations	2
Fire/Safety Inspections	56
Smoke Detectors Installed/Given	8
Public Education Activities	2
Plan Reviews	7
Burn Permits Issued	0
Total	75

Response By Station	Total
Station 1	60
Station 2	33
Station 3	48
Station 4	27
Total	168

Most Common	
Day	Monday
Time	11:00-11:59

FIRE DEATHS/INJURIES	Total
Fire Deaths	0
Fire Injuries	0

STRUCTURE FIRES	Total
Structure Fires	1

FALSE ALARM RESPONSE	Total
False Alarms	31

Training Hours	Hours
Fire Training	569.00
Hazmat Training	0.00
EMS Training	75.30
Officer Training	42.00
Cadet Academy	1376.00
Total	2062.30



Hobbs Fire Department

September 2024

EMS Alarms	Total
Alarms (City)	621
Alarms (County)	61
Alarms (Gaines)	3
Total	685

ZONES	Total
Zone 1 (NW City)	276
Zone 2 (NE City)	129
Zone 3 (SE City)	139
Zone 4 (SW City)	77
Zone 5 (NW County)	12
Zone 6 (NE County)	24
Zone 7 (SE County)	12
Zone 8 (SW County)	13
Out of District	3
Total	685

Average Run Times	Time
Enroute	1:57
At Scene	4:43
On Scene Time	16:24
To Destination	10:05
Back in Service	20:19

Out of Town Transfers	Total
Lubbock	0
Midland	0
Odessa	0
Roswell	0
Carlsbad	0
Artesia	0
Airport/Helipad	22
Total	22

Most Common	
Day	Thursday
Time	17:00-17:59

Most Common Complaint	Total
MVC	11.68%
Falls	10.07%
Sick Person	9.64%

Cardiac Arrest Responses Total	
Cardiac Arrest	8
ROSC	1
ROSC = Return of Spontaneous Circulation	

EMS Billing	Amount
Billed	\$494,162.17
Collected	\$686,214.99





Hobbs Express

Monthly Report - SEPTEMBER 2024

Passenger Activity	Prior Month Aug-24	Reporting Month Sep-24
No. of Elderly Passengers	469	788
No. of Non-Ambulatory Passengers	1759	79
No. of Disabled Passengers	836	350
No. of Other Trips	1693	3627
Total Passenger Trips	4757	4844

Total Bus Route Trips	3064	2850
Total Demand Response/Paratransit Trips	1693	1994
Total Passenger Trips	4757	4844

Vehicle Statistics	Prior Month Aug-24	Reporting Month Sep-24
Total Vehicle Hours	588	435
Total Vehicle Miles	10,773	9,814

Revenue Collected	Prior Month Aug-24	Reporting Month Sep-24
Total Fares Collected	\$2,618.88	\$2,174.06



HOBBS POLICE DEPARTMENT

October 1, 2024

To: Chief August Fons
Deputy Chief Shane Blevins
Captain Chad Wright
Lt. Joshua James
Superintendent Jessica Silva

From: Code Enforcement Supervisor David Gough

Subject: Code Enforcement End of Month Report (September 2024)

CODE ENFORCEMENT END OF MONTH REPORT (SEPTEMBER 2024)

Code warnings	511	Community Cleanups	3
Code citations	35	Condemnations	2
Code calls	632		
Animal warnings	15		
Animal calls	310		
Animal citations	10		
Inoperable Vehicles	10		
Parking	10		
Search Warrants	2		
POSD	46		

August Fons, Chief of Police
300 N. Turner • Hobbs, New Mexico 88240
Dispatch (575) 397-9265 • Fax (575) 397-3867
www.hobbspd.com

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Hobbs Animal Adoption Center

Mailing Address:
 700 N. Grimes
 Hobbs, New Mexico
 575-397-9323

Adoption Center Location:
 700 N. Grimes
 Hobbs, New Mexico

October 2, 2024

To: Chief Fons
 Deputy Chief Blevins
 Captain Wright
 Lt. James
 Superintendent Silva

From: HAAC Manager Missy Funk

Subject: Monthly Statistics HAAC

September 2024

Intake:	Cats	Dogs
Dead On Arrival	14	12
Sterilization Only	28	60
Stray	31	53
Transfers In		
Unwanted	37	11
Quarantine		16
Clinic Visit shots	7	19
Cat Trap, Neuter, Return	41	
Totals:	158	171
Dispositions:		
Adopted	49	36
Died at Facility		2
Dead on Arrival	15	12
Euthanized	4	23
Rescued		11
Return to Owner		14
Sterilization Only	36	66
Escaped		
Clinic visit shots		15
Cat Trap,Neuter,Return	40	
Totals:	144	179

Total Revenue Collected:	Animal Pick Ups:	\$ 435
	Permits/Tags:	\$ 40
	Reclaims:	\$ 315
	Adoptions	\$
	Cat traps	\$ 60
	<u>Sterilizations:</u>	<u>\$ 3235</u>
		\$ 4085

HAAC currently has 70 dogs in custody and 9 cats, 1 dog and 13 kittens and in foster



HOBBS POLICE DEPARTMENT

October 4, 2024

To: Chad Wright, Captain of Agency Support

From: Linda Saiz, Records Administrator

Re: September 24 Records Numbers

- Uniform Traffic Citations 546
- Warning Citations 130
- Misdemeanor Citations 0
- Arrest Reports 207 (+11 juvenile arrest)
- Completed Reports 602
- Completed Supplements 113
- Completed Accident reports 80
- Criminal Trespass 36
- Warrants 181
- Recalled warrants 36
- IPRA Requests: 464
- Discovery Requests 81

Completed 168 cannabis expungements

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HOBBS POLICE DEPARTMENT

October 4,2024

To: Chad Wright, Captain of Agency Support
From Linda Saiz, Records Administrator

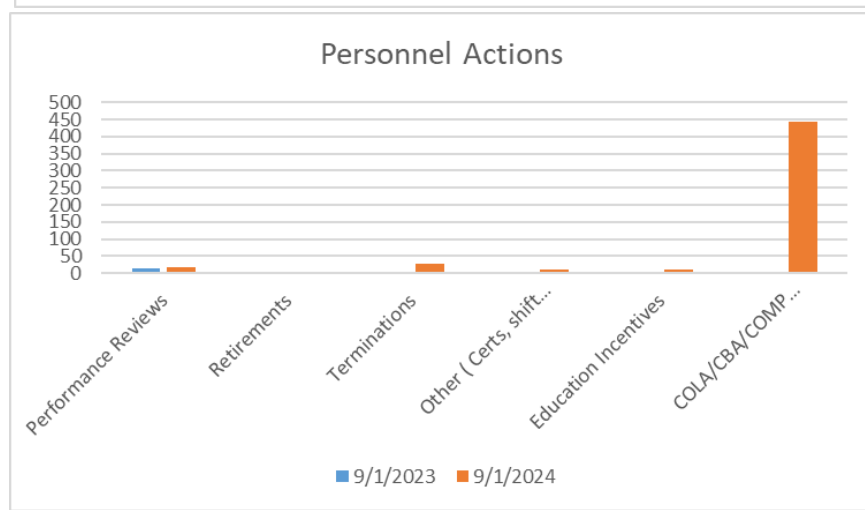
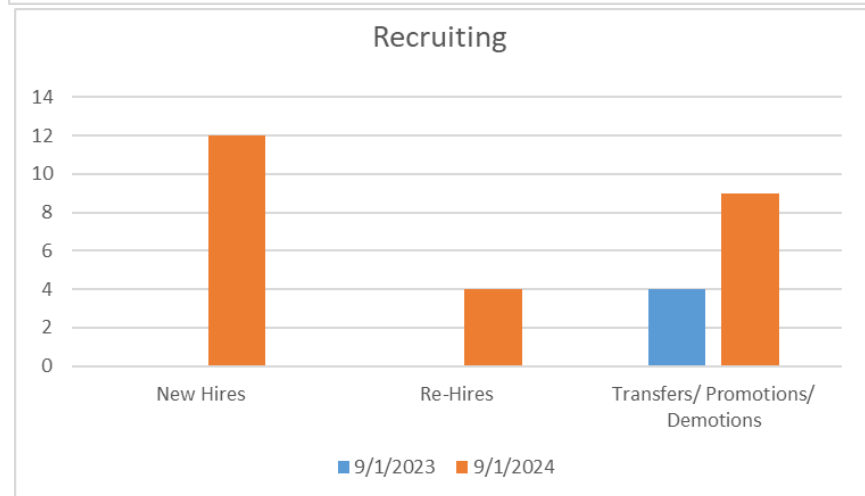
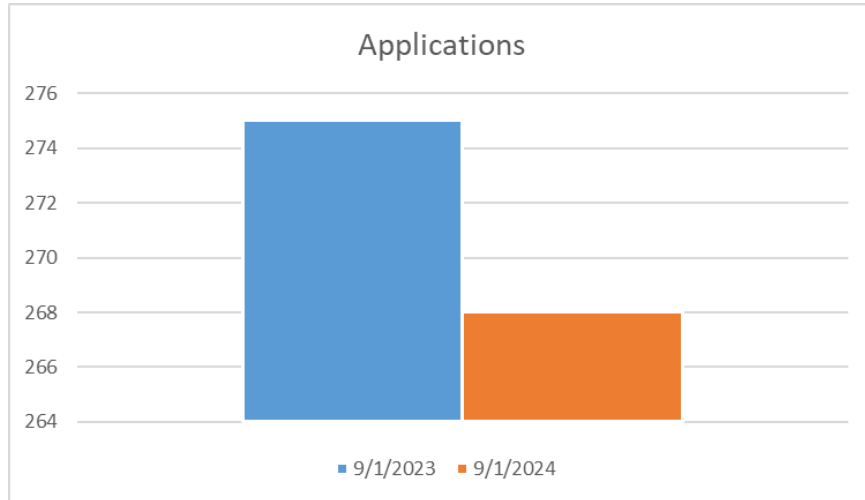
Re: September Stats

	TOTAL RPTS	TOTAL RPTS	%CHNG	Year to Date 2023	Year to Date 2024	%CHNG
Sept 2023/2024						
	2023	2024	2023/2024			
REPORTED CRIMES	356	358	1%	3,692	3,422	-7%
CALLS FOR SERVICE	3,907	3,796	-3%	36,487	36,465	0%
ARRESTS	207	207	0%	1832	2,039	11%
MURDER	1	1	0%	7	8	14%
RAPE	2	5	150%	25	21	-16%
ROBBERY	1	2	100%	28	19	-32%
ASSAULTS AND BATTERY	75	90	20%	763	700	-8%
BURGLARY	41	16	-61%	563	341	-39%
LARCENY	69	41	-41%	584	466	-20%
SHOPLIFTING	24	24	0%	268	236	-12%
AUTO THEFT	18	15	-17%	176	119	-32%
ARSON	1	0	0.00%	10	1	-90%
FORGERY	1	2	-100%	4	5	25%
FRAUD	6	7	17%	65	77	18%
EMBEZZLEMENT	2	2	0%	18	18	0%
REC. STOLEN PROPERTY	0	0	0%	6	6	0%
VANDALISM	62	71	15%	856	603	-30%
WEAPONS OFFENSES	1	6	500%	26	34	31%
DOMESTIC VIOLENCE	28	26	-7%	323	273	-15%
ASSAULTS/BATTERY ON PO	2	12	500%	35	48	37%
SHOOTING AT/FM MV OR DWELLING	3	4	33%	68	35	-49%
CITATIONS ISSUED	376	546	45%	3,293	3,247	-1%
DWI	15	5	-67%	75	64	-15%
TRAFFIC CRASHES	77	80	4%	799	666	-17%

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Application Source

Billboard / Sign	0
Chamber of Commerce Website	0
City of Hobbs Website	89
Facebook	7
Friend / Family	43
Governmentjobs.com	17
Indeed.com	76
Job Fair	2
LinkedIn	0
Municipal League	1
New Mexico Department of Labor	1
Newspaper	0
Other	29
Radio	0
Recruiter	3
Unknown	0
Totals	268

New Position Postings

MOTOR VEHICLE ASSISTANT
DEPUTY FIRE CHIEF
EMS SPECIALIST (EMT-BASIC, AEMT, PARAMEDIC)
POLICE DETECTIVE (INTERNAL POSTING)
RECORDS TECHNICIAN
SENIOR CENTER CUSTODIAN

Safety Skills Training:

- Driver Safety

Team Involvement:

- Nicholas Goulet attended the SENM-SHRM Law Update
- The Team conducted New Hire Orientation

Information Technology Department

IT Mission Statement:

The Information Technology Department strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

IT Staff Experience:

The Information Technology Department is a support department comprised of 8 team members. We have 86+ years of combined experience with the City of Hobbs.

Christa Belyeu – IT Director
Matt Blandin – Asst. IT Director
Joe Amador – Webpage Specialist
Jeff Sanford – Communications Specialist
Frank Porras – IT Network Administrator
Gabriel Jurado – Computer Specialist
Stephanie Ledezma – Computer Specialist
Justin Munoz – IT Network Specialist

IT Responsibilities:

The Information Technology Department is responsible for the research, development and implementation of all City technological equipment and programs.

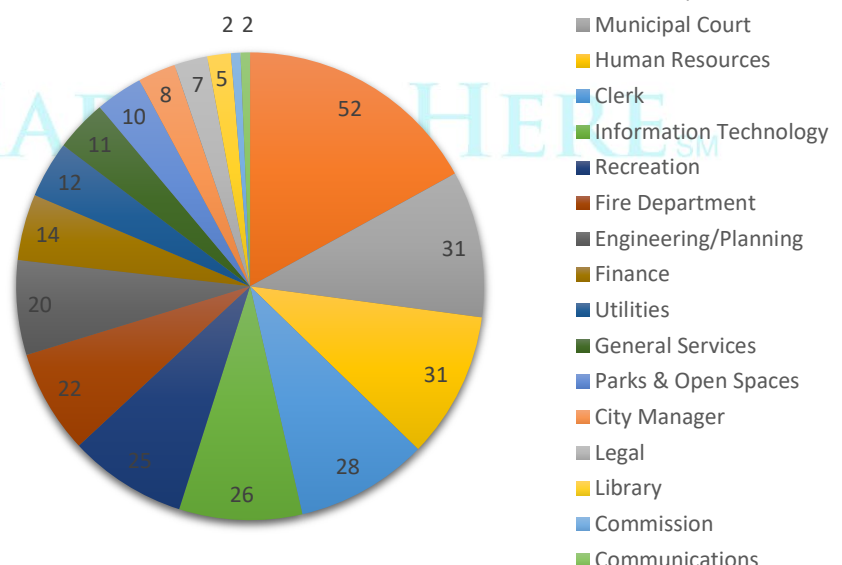
- ❖ **Technology Policies**
 - [AR 15-02 – Technology Policy](#)
- ❖ **I.T. Equipment (24 City of Hobbs facilities)**
 - Purchasing
 - Installation
 - Maintenance
 - Training
 - Research and Development/Planning
- ❖ **Computer**
 - Servers (62) (31 physical / 31 virtual)
 - Offsite replication
 - Desktops (500)
 - Laptops (250)
 - Tablets (130)
 - Point of Sale systems
 - Credit Card devices
 - Peripherals
 - Data backup
- ❖ **Public Safety**
 - Police
 - 2-way radio communications
 - Emergency Alert System (Radio/TV)
 - Communications interoperability equipment
 - Document Imaging
 - Fire
 - 2-way radio communications
 - Paging/Tone out equipment
 - Emergency Operations Center
 - Radio communications
 - Logistical Support
- ❖ **Two-way radio equipment (620)**
 - Administration
 - Programming
 - Repair
 - Installation
 - Control Equipment (7 sites)
 - Mobile (250 radios)
 - Portable (370 radios)
- ❖ **Copy Machines (35) (all locations)**
- ❖ **Wide/Local area networking administration**
 - Firewalls
 - Routers
 - Switches
 - Security appliances
 - Cabling
 - Fiber Optic connectivity (*leased and City owned*)
 - Cyber Security
- ❖ **Email**
 - Account Administration
 - SPAM filtering
 - Intrusion protection
- ❖ **Internet Access**
 - Web access and content filtering
 - DSL connections
 - Remote access
- ❖ **Wireless Networking**
 - Point to point
 - Wi-Fi Access points
- ❖ **Web Page Design (City of Hobbs, Police, Fire, CORE, Library)**
- ❖ **Telephone Equipment (all City locations)**
 - Splash Pad 911 Call boxes
- ❖ **Outdoor Warning Equipment (33 locations)**
 - Warning Siren/Public Address
- ❖ **Facility alarm systems (all locations)**
- ❖ **KHBX LP Radio Station**
- ❖ **Audio/Video**
 - Commission Chambers
 - Livestream regular, special and work session meetings
 - Meeting Rooms
 - Portable
 - Cable TV
 - Video/Virtual Conferencing
 - Radio station and remotes

The following IT projects are based on our strategic goals set forth by our Mayor, City Commission and City Manager. These projects progress over many months and help change the way our users handle day to day tasks. These projects are designed to make users jobs easier while improving efficiency. Each of these jobs take many hours to plan, design, configure and implement and are handled in addition to our regular workload of monthly user related tickets.

- ❖ CivicPlus Agenda Management Solution
 - 40+ hours of configuration and training users
 - 40+ hours of template design and implementation
 - 10+ hours of equipment replacement in Commission chamber
 - All users are now deployed and using the system to create agendas
 - All Commission meetings are now being livestreamed in CivicPlus
 - Community members are able to see the agenda and video in one portal
- ❖ Virtual Environment Replacement
 - 30+ hours of design and planning
 - 20+ hours network design and configuration
 - 10+ hours hardware installation
- ❖ Phone System Upgrade
 - 80+ hours of design and planning
 - 80+ hours coordinating and cleaning up old circuits and billing issues
 - 160+ hours upgrading old copper circuits to fiber connections
 - Compiling list of more than 600 phone numbers that will need to be ported to the new phone system.
- ❖ Key Management System
 - 40+ hours to design and construct plan to replace all locks and keys at City Hall
 - 20+ hours to design and build new server to house new key management software to improve tracking and accountability for all keys issued to all City employees
 - Purchase and install key management boxes with audit tracking capabilities
- ❖ Finance and Court software Cloud Migrations
 - 10+ hours training staff to install and configure new hardware, including receipt printers, credit card machines
 - Installation and planning for deployment of cloud software
 - Configure all workstations for access and use of new software
 - Configure and implement new secure links for ExecuTime access

ISSUE TYPE	# OF TICKETS
2FA	12
Camera	0
Email	46
Hardware	40
Internet	3
Network	12
Other	0
Password Reset	8
PC Setup	43
Phone	10
Radio	6
Project	5
Research	1
Software	74
User Setup	19
Webpage	27
TOTAL	306

TOTAL TICKETS - 306





CITY ATTORNEY'S OFFICE

200 East Broadway
Hobbs, New Mexico 88240

575-397-9226
575-391-7876 fax

ATTORNEY/CLIENT PRIVILEGED INFORMATION PURSUANT TO RULE 16-106 NMRA

CITY ATTORNEY'S REPORT

September 2024

Mission Statement:

To zealously represent the City of Hobbs and its departments in all legal matters. To create a culture of adherence to the strictest standards of ethics; and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

Duties Required by Law:

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. In compliance with those duties, the City Attorney's Office provided assistance and legal advice both verbally and in writing to the Mayor, City Commission, City Manager, department heads, and staff on various legal topics for the month of September. The substance of this advice is not disclosed herein as it likely constitutes "Attorney/Client Privilege" pursuant Rule 16-106 NMRA.

Public Meetings:

In an effort to provide legal guidance to the City Commission and all advisory boards, each attorney with the City Attorney's Office is required to serve as a legal advisor to an assigned public body. The role of the assigned attorney is not to conduct the affairs of the public body, rather, it is to ensure compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) and the various sections of the Hobbs Municipal Code that apply to the given public body.

For the month of September 2024, the public meetings attended by the City Attorney's Office were:

- ❖ Hobbs City Commission – Valerie Chacon (9/3; 9/16)
- ❖ Cemetery Board – Amber Leija (N/A)
- ❖ Community Affairs Board – Medjine Desrosiers-Douyon (N/A)
- ❖ Library Board – Amber Leija (N/A)
- ❖ Lodger's Tax Board – Valerie Chacon (N/A)
- ❖ Planning Board – Medjine Desrosiers-Douyon (9/17)
- ❖ Utilities Board – Valerie Chacon (N/A)
- ❖ Veterans Advisory Board – Valerie Chacon (9/25)

The contributions to the public meetings by the City Attorney's Office were:

❖ Public Hearings/Presentations	0
❖ Agenda Items drafted	4
❖ Resolutions Drafted	4

The City Attorney's Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.)

❖ Procurement Review	0
❖ Contract Review	20

Litigation:

The City Attorney's Office engages in litigation both in the criminal and civil settings. Unlike many public law offices, the City Attorney's Office engages in the practice of law in a multitude of legal disciplines. The spectrum of cases handled by the City Attorney's Office requires that each attorney in the office develop and retain a variety of skills and abilities so as to provide competent representation to the organization in any given case.

Legal Assistants, Courtney Packer and Heather Bara, calendar all events for the attorneys, gather all necessary documents for litigation, assist in the management of the budget, and conduct various other tasks that greatly assist operations for the City Attorney's Office. Assistant City Attorney, Amber Leija, prosecutes all criminal matters filed in the Hobbs Municipal Court. Deputy City Attorney Medjine Desrosiers-Douyon and City Attorney, Valerie S. Chacon, represent the City of Hobbs in property disputes, employment matters, and other civil issues, advises management and elected officials on legal issues and also oversee the operations of the City Attorney's Office.

For the month of September 2024, the litigation activity of the City Attorney's Office was as follows:

Criminal Litigation:

❖ Pretrial Release Hearings:	0
❖ Probation Violations:	0
❖ Pretrials (Pro Se):	83
❖ Pretrials (Attorney):	0
❖ Trials:	67
❖ Dangerous Dogs/Petitions:	1
❖ DWI Cases:	7
❖ Shoplifting Cases:	0
❖ Appeals in District Court:	1
❖ Criminal Pleadings (Mun/Dist.)	118
❖ Subpoenas:	74
❖ Clio Case Entries:	71

❖ Discovery Submissions	74
-------------------------	----

Property Matters:

❖ Condemnation Reviews	4
❖ Property Purchases Reviews	0
❖ Property Contract Doc Reviews	0
❖ Property Correspondence	0
❖ Foreclosures Filed	0
❖ Property Liens Filed/Released	2

Civil Litigation:

❖ Civil Pleadings	0
❖ Civil Depositions	0
❖ Civil ADR:	0
❖ Demand Letters:	0
❖ Misc. Hearings (State/Fed.):	1
❖ Discovery Submissions:	2

Miscellaneous:

❖ Trainings:	4
❖ Witness Interviews:	27
❖ In-office consultations:	36
❖ Letters/Correspondence:	1572

Areas of Notoriety:

- ❖ Courtney and Heather completed all required assignments for Paralegal Certification Program.
- ❖ Medjine and Amber attended the International Municipal League Associations Annual Conference.
- ❖ Our Office had 5 Hobbs Highschool students shadow the attorneys for a day.
- ❖ Attorneys presented at Lovington High School for Constitutional Day.

Thank you for your time and consideration regarding the matter. On behalf of the staff of the City Attorney's Office, it is a sincere honor to serve the City of Hobbs as its legal team.

Respectfully,

/s/ Valerie S Chacon

Valerie Chacon

City Attorney

STATISTICAL REPORT

September, 2024

Hobbs Public Library

CIRCULATION: 9,036

CIRCULATION BY MATERIAL TYPE:

Books and Periodicals	4,945
Audio Books	69
Music CDs	24
DVDs	2,817
CDs/DVDs (w/bks)/VOX	126
E-Books/E-Audio (OverDrive & Gale)	583
Hoopla	423
Kanopy	49

CIRCULATION WITH OTHER LIBRARIES:

	Borrowed	Loaned
Interlibrary Loans	15	8
ELIN Loans	23	12

CIRCULATION BY PATRON TYPE:

Adult	4,952
Juvenile	893
Senior Citizen	903
Used in Library	2,288
Total Children's Items Circulated	2,688
Total Adult Items Circulated	6,348

PROGRAMS & PUBLIC SERVICES

Story Hours & Tours	21
Adult & Young Adult Programs	13
Total Attendance	1205
Passive Programming	320
Board Games	16

Facebook Post Reach	3300
Web Site Usage	526
HPL Database Usage	195
Reference Questions	288
Public Computer Use	710
Meeting Room Use	24

PATRON PROFILES:

Adult	18,696
Juvenile (Under 18 Years)	3,625
Senior Citizens (62+ Years)	2,571
Total Active Borrowers	24,892
Library Patrons Added	62

RECEIPTS:

Materials Paid For	\$15.00
Fines & Fees	\$65.50
Copy Machine	\$26.50
Public Computer Printouts	\$537.95
Total Receipts	\$644.95

ITEMS ADDED:

Adult Books	401
Children's Books	478
Total Books	879
DVDs	38
CD Materials	0
Periodicals	26
Memorial Gifts	0
Total Holdings Added	943
Items Weeded	913

HOLDINGS

Books	149,093
Periodicals	1,843
CDs & DVDs With Books	65
DVDs	5,983
CD Books	4,933
Music CDs	1,436
E-Books/E-Audiobooks Overdrive	5,208
Total Holdings	168,561

2024 - 2025 BUDGET SUMMARY									
LINE #	DESCRIPTION	INITIAL		YTD		ACTUAL		AVAILABLE	
		BUDGET	EXPENDED	BALANCE	ENCUMBERED	BALANCE	ENCUMBERED	BALANCE	% SPENT
<u>42201</u>	Utilities	\$50,000.00	\$15,417.84	\$34,582.16	\$0.00	\$34,582.16	\$0.00	\$34,582.16	30.84%
<u>42202</u>	Communications	\$3,000.00	\$2,585.72	\$414.28	\$0.00	\$414.28	\$0.00	\$414.28	86.19%
<u>42203</u>	Dues & Subscriptions	\$15,000.00	\$850.00	\$14,150.00	\$642.20	\$13,507.80		\$13,507.80	9.95%
<u>42204</u>	Uniforms	\$750.00	\$0.00	\$750.00	\$0.00	\$750.00	\$0.00	\$750.00	0.00%
<u>42210</u>	Maintenance Contracts	\$1,200.00	\$946.28	\$253.72	\$0.00	\$253.72	\$0.00	\$253.72	78.86%
<u>42214</u>	Special Services	\$13,000.00	\$12,618.23	\$381.77	\$0.00	\$381.77	\$0.00	\$381.77	97.06%
<u>42232</u>	Service - Janitor	\$54,000.00	\$11,805.00	\$42,195.00	\$0.00	\$42,195.00	\$0.00	\$42,195.00	21.86%
<u>42301</u>	Office Supplies	\$3,000.00	\$826.96	\$2,173.04	\$249.26	\$1,923.78		\$1,923.78	35.87%
<u>42302</u>	Travel, Meals & Schools	\$5,000.00	\$188.10	\$4,811.90	\$252.00	\$4,559.90		\$4,559.90	8.80%
<u>42304</u>	Printing & Duplicating	\$500.00	\$190.00	\$310.00	\$0.00	\$310.00	\$0.00	\$310.00	38.00%
<u>42310</u>	Data Processing Supplies	\$7,500.00	\$1,853.84	\$5,646.16	\$1,607.85	\$4,038.31		\$4,038.31	46.16%
<u>42313</u>	Safety Equipment	\$250.00	\$215.06	\$34.94	\$50.00	-\$15.06		-\$15.06	106.02%
<u>42315</u>	Food & Linen	\$2,800.00	\$437.34	\$2,362.66	\$896.90	\$1,465.76		\$1,465.76	47.65%
<u>42320</u>	Special Programs Presentations	\$16,000.00	\$3,016.62	\$12,983.38	\$544.98	\$12,438.40		\$12,438.40	22.26%
<u>42324</u>	Miscellaneous & Emergency	\$100.00	\$98.39	\$1.61	\$0.00	\$1.61	\$0.00	\$1.61	98.39%
<u>42335</u>	Supplies - Library	\$6,000.00	\$1,196.39	\$4,803.61	\$762.22	\$4,041.39		\$4,041.39	32.64%
<u>42336</u>	Postage & Freight	\$3,000.00	\$1,047.09	\$1,952.91	\$31.85	\$1,921.06		\$1,921.06	35.96%
<u>42343</u>	Video Materials	\$12,000.00	\$1,009.59	\$7,545.01	\$3,445.40	\$7,545.01		\$7,545.01	37.12%
<u>42357</u>	Advertising	\$1,800.00	\$46.96	\$1,753.04	\$157.04	\$1,596.00		\$1,596.00	11.33%
<u>42403</u>	Machine Repair and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	#DIV/0!
<u>42501</u>	Building & Grounds	\$16,000.00	\$9,410.55	\$6,589.45	\$496.37	\$6,093.08		\$6,093.08	61.92%
<u>42601</u>	Professional Services	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00		\$4,500.00	0.00%
<u>42639</u>	ELIN	\$95,600.00	\$0.00	\$95,600.00	\$92,051.64	\$3,548.36		\$3,548.36	96.29%
<u>42643</u>	Credit Card Fee Expenditures	\$2,040.00	\$589.78	\$1,450.22	\$0.00	\$1,450.22	\$0.00	\$1,450.22	28.91%
<u>46323</u>	Books & Book Repair	\$75,000.00	\$25,903.64	\$57,830.86	\$811.31	\$57,029.54		\$57,029.54	35.62%
<u>46325</u>	Bond C Funds	\$68,290.80	\$2,161.62	\$66,129.18	\$197.00	\$65,932.18		\$65,932.18	3.45%
<u>46326</u>	State Grants-in-Aid	\$10,000.00	\$1,571.00	\$8,429.00	\$0.00	\$8,429.00		\$8,429.00	15.71%
	Total Budget	\$466,330.80	\$93,986.00	\$377,633.90	\$102,196.02	279,090.67		279,090.67	42.07%
<u>77-4077-42324</u>	Library Trust Fund/Memorial Acct	Initial Budget	Mid-Year Adj.	Donations	Expenditures	Encumbered	Balance		
		\$1,000.00		\$2,145.40	\$0.00	\$0.00	\$1,000.00		

CITY MANAGER'S REPORT

September, 2024

Hobbs Public Library

CIRCULATION: 9,036**CIRCULATION BY MATERIAL TYPE:**

Books and Periodicals	4,945
Audio Books & Music	93
DVDs/CDs&DVDs(w/bks)/VOX	2,943
E-Books/E-Audio (OverDrive & Gale)	583
Kanopy	49
Hoopla	423

CIRCULATION WITH OTHER LIBRARIES:

	Borrowed	Loaned
Interlibrary Loans	15	8
ELIN Loans	23	12

CIRCULATION BY PATRON TYPE:

Adult	4,952
Juvenile	893
Senior Citizen	903
Used in Library	2,288

Total Children's Items Circulated 2,688

Total Adult Items Circulated 6,348

Patron Visits	4189
Overdue Notices Sent	

PROGRAMS & PUBLIC SERVICES:

Programs Provided	34
Attendance	1205
Passive Programs Provided	4
Passive Programming Participation	320
Meeting Room Use	24

Facebook Page Reach	3300
Web Site Usage	526
HPL Database Usage	195
Reference Questions	288
Public Computer Use	710
Board Games	16

PATRON PROFILES:

Adult	18,696
Juvenile (Under 18 Years)	3,625
Senior Citizens (62+ Years)	2,571
Temp ELIN	
Total Active Borrowers	24,892

Library Patrons Added This Month	62
----------------------------------	----

RECEIPTS:

Materials Paid For	\$15.00
Fines & Fees	\$65.50
Copy Machine & Public Printouts	\$564.45
Total	\$644.95

ITEMS ADDED:

Total Items Added	943
Items Weeded	913

HOLDINGS:

Total Library Holdings	168,561
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10/1/2024

JUVENILE CIRCULATION STATISTICS 2024-2025

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
J_4-6	328	353	324									
J_ALPHABET	4	13	24									
J_AV												
J_BIO	2	18	14									
J_CASS												
J_CD	16	41	26									
J_COUNTING	8	12	31									
J_DVD	131	107	103									
J_FIRST	128	158	222									
J_K-3	517	613	670									
J_LITTLE	5	11	14									
J_MYSTERY	15	23	30									
J_NEW--4-6	16	26	45									
J_NEW--K-3	108	153	153									
J_NEW--NF	91	81	85									
J_NONFIC	357	454	468									
J_OVERSIZE	14	11	20									
J_PER												
J_READER	372	401	308									
J_REF												
J_SCI-FI	8	22	8									
J_SPANISH	75	127	143									
J_VIDEO												
TOTAL	2195	2624	2688	0	0	0	0	0	0	0	0	0

City Manager's Report
Municipal Court – September 2024

Monthly Cases:

Traffic Citations	521
Misdemeanor Citations	29
Environmental Citations	28
Fire Code Violations	0
AGG. DWI	4
DWI – 1 st	5
DWI – 2 nd	<u>0</u>
Total	587

Courtroom Activity:

Video Arraignments (Jail)	83
Court Appearances – A.M.	39
Court Appearances- P.M.	73
Virtual Court	3
Special Settings	2
Pretrial Court Appearances	66
Trial/Change of Plea Cases/PV Hearing	<u>17</u>
Total	283

Other Activity:

Summons issued	393
Warrants issued	<u>67</u>
Total	460

Fines/Fees Assessed based on Conviction:

Fines	\$48,876.00
Fee	<u>\$6,693.00</u>
Total	\$55,569.00

Fines/Fees Collected:

Fines	\$34,650.50
Penalty Assessment Fee	3,538.00
Automation Fee	572.00
Judicial Education Fee	285.00
Correction Fee	1,922.00
DWI Prevention Fee	174.00
DWI Lab Fee	<u>150.00</u>
Total	\$41,291.50

Parks & Open Spaces Department

September 2024 Report



IT ALL HAPPENS HERE™

1. POSD sent 5 employees to the New Mexico Recreation & Parks Annual Conference held here in Hobbs; also provided 3 educational presentations at the conference
2. New Mexico Open was held at Rockwind
3. POSD attended the Lea County United Way Touch A Truck event held 9-28-2024
4. Charlie Brown Park new basketball court is open to the public; a pickleball court was also added
5. The majority of the POSD personnel attended the City Wide Cleanup events
6. Work at Taos Wall project continues
7. A volunteer group worked at Everglade Cemetery to raised headstones and were given history about that cemetery
8. Veterans Wall Project at Prairie Haven Cemetery has begun
9. Cemeteries has 14 interments
10. Seminole Hwy Gateway Sign was repaired
11. City of Hobbs received 3-4 inches of much needed rain this month
12. Graffiti received 10 reports this month





THE CITY OF
HOBBS, NEW MEXICO

4827 NORTH LOVINGTON HIGHWAY • HOBBS, NEW MEXICO 88240
RECREATION DEPARTMENT • (575) 397-9291

**Recreation Department
Monthly Report - September 2024**

Divisions

CORE Recreation Rockwind Clubhouse Senior Center Teen Center

CORE

In September, as is the case each Fall, there was a decrease in both revenue and participation at the CORE from the previous month. However, participation was consistent with September 2023, and revenue for September increased by about \$18,000.00 from September 2023. This was mainly due to day passes and the addition of another Corporate Membership client. The competition and therapy pools were drained, as they are annually, to refresh the water. The CORE hosted the 2024 NMRPA State Conference, there was a Special Olympics Basketball Tournament, a full-facility rental (Nor-Lea), and the Fall scheduled for youth sports began.

CORE Participation and Revenue:

September 2024 Participation	28,091
September 2024 Revenue	\$92,122.61

For Comparison Purposes:

August 2024 Participation	31,359	September 2023 Participation	28,367
August 2024 Revenue	\$98,825.00	September 2023 Revenue	\$74,374.78

Additional September 2024 Details:

Annual Passes Sold	55	COREkids Participation	1,156
Monthly Passes Sold	233	Group Fitness Classes	464
Weekly Passes Sold	18	Tours/Participants	22/40
Day Passes Sold	2,214	Facility Rentals	39

Senior Center

The Senior Center continues the very important mission of providing services to the senior citizens in the community. Below, is some information for September 2024:

	<u># Meals</u>	<u>Donations Received</u>
September 2024 Congregate Meals Served	1,686	\$2,126.99
September 2024 Home Delivered Meals	2,725	\$1,238.00
September 2024 Totals	4,411	\$3,364.99

For comparison August 2024 Totals	4,804	\$3,662.51
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Duplicate Recreation Activities:	542	Exercise:	765
Transportation/Transportation Donations:	361/\$117.00	Assessment/Reassessment:	109

Recreation

- Hosted a Movies Under the Stars, “Date Night” at McAdams Park
- Staff assisted with hosting the 2024 NMRPA State Conference at the CORE
- The Dog Daze of Summer event was held at Del Norte Pool
- There were a total of 69 park pavilion rentals during the month
- Recreation staff begin to make plans for the events to be held in Fall 2024

Aquatics

- Aquatics staff continue to provide mandatory weekly in-service trainings for Lifeguards
- Del Norte Pool completed “Summer” operations
- Meetings with Stakeholders were held to discuss needs for the new aquatics center
- Splash Pad hours have been adjusted to weekends only. A pilot program is being used at the City Park and Washington Splash Pads with these two splash pads continuing normal summer operations, seven days a week, 10:30am - 7:30 p.m
- The Tsunami Swim & Dive Team had 26 participants for the month

Rockwind Community Links Clubhouse

Rockwind’s Fall operations began in September with three tournaments. Both revenue and number of rounds played increased when compared to September 2023. The large increase in revenue was a result of once again issuing/accepting gift cards. Participation was as follows for the tournaments held at Rockwind during September: USW Women’s Invitational (54 golfers), New Mexico Open (150 golfers), and the Eastwood High School Invitational (96 golfers). Rockwind also received significant revenue from these events. The course was closed to the public for a total of five days as a result of course aerification (4) and course preparation for the New Mexico Open (1).

Rounds, September 2024: 2,260

Revenue, September 2024: \$114,075.51

For Comparison purposes:

Rounds, August 2024: 2,200+

Revenue, August 2024: \$171,460.23

Rounds, September 2023: 2,071

Revenue, September 2023: \$81,764.86

Teen Center

- Participation has increased with the start of the school year
- Staff continues to offer rides home for teens who attend the Teen Center in the evening
- Teen Center staff continues to provide meals, activities, programs, and events at the Teen Center
- The Teen Center is now open for families to use

RISK MANAGEMENT REPORT

September 2024

- Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability Insurers.
- Reviewed insurance monthly loss runs report.
- Reviewed & processed for payment 6 application(s) for notary bond or inspection bond.
- Met with insurance agents to review renewal applications/process for TPA.
- Endorsed 3 new vehicles and/or equipment to city's insurance policy.
- Reviewed 29 Incident Reports from various city departments, associated police reports and video footage; established claims where required.
- Reviewed 6 property damage incidents on behalf of the City of Hobbs.
- Reviewed vendor COIs for upcoming events, projects and contracts.
- Sent 3 demand letters for at fault claims.
- Received and reviewed Tort Notices.
- Issued multiple purchase orders to repair city vehicles.
- Completed required monthly safety training.
- Attended Commission meetings.